



361 Second Street NW
Hickory, NC 28601

Phone 828.322.8249
Fax 828.327.6353

Dear Applicant:

Welcome to the Catawba Valley Association of REALTORS®, Inc.

PLEASE READ THE APPLICATION CAREFULLY BEFORE COMPLETION AND SIGNING.

An application fee of **\$500.00 and REALTOR® Dues (see attached schedule)** are due upon submission of application. **Cash or Check only.** Check payable to: Catawba Valley Association of Realtors (CVAR).

You will be required to attend our New Member Orientation Course, which consists of one day of training in the Code of Ethics and MLS. Your initiation into the Association will be conducted and you will receive your REALTOR® pin and Certificate of Completion immediately following Orientation.

If for any reason you are unable to attend the scheduled course, written permission must be obtained from the CVAR Membership Director, prior to the date of Orientation, with the understanding that you *must* attend the next scheduled course. Failure to attend either course shall result in a forfeiture of 50% of the initiation fee, which covers the cost of processing your application. If a reapplication is submitted within one year of the original application, 50% of the current application fee will be due with the reapplication.

Should you, in the future, transfer to another firm, a **\$50.00 transfer fee** is due to the Association of REALTORS®, along with a CVAR Transfer Form which can be obtained from the Association office. If you are an MLS subscriber, a separate MLS transfer subscription request must also be submitted.

The Association luncheon meeting is held at Lake Hickory Country Club at 11:30 AM on the second Wednesday of every other month, except on a holiday schedule. **RESERVATIONS ARE REQUIRED.** A sign-up sheet is provided to your office prior to the luncheon. Please make your reservation by signing this sheet or calling the Association office no later than 5:00 p.m. on the Friday before the luncheon. If you reserve for Board Luncheon and do not cancel your reservations by 11:00 AM on Monday morning prior to the Wednesday luncheon, you are subject to be billed \$15 unless you substitute a REALTOR® or Affiliate Member of the Association in your place. If you or your replacement fails to register at the door, the member who made the reservation will still be billed \$15. It is imperative that you stop at the registration table and make sure your name is checked as being there. Failure to do so will result in a \$15 assessment.

We look forward to working with you, and should you have any questions, please give us a call.

Sincerely,

A handwritten signature in black ink that reads "Chris Rhodes". The signature is written in a cursive, flowing style.

Chris Rhodes
Association Executive

2017 DUES SCHEDULE

APPLICATION FEE: \$500.00 Cash or Check Only. Check payable to CVAR.

Application fee and dues are payable at the time you file your application with the Association. Make check payable to the Catawba Valley Association of REALTORS®, Inc. (CVAR). The application requesting MLS subscription must be submitted at the same time. **Membership dues shall not be prorated if the licensee held REALTOR® membership during the preceding calendar year.** Consumer Advertising Campaign Assessment is not prorated.

2017 REALTOR® DUES

MONTH	LOCAL	NCAR	NAR	NAR ASSESSMENT	TOTAL DUES
January	\$140.00	\$165.00	\$120.00	\$35.00	\$460.00
February	\$128.33	\$151.25	\$110.00	\$35.00	\$424.58
March	\$116.65	\$137.50	\$100.00	\$35.00	\$389.15
April	\$105.00	\$123.75	\$90.00	\$35.00	\$353.75
May	\$93.32	\$110.00	\$80.00	\$35.00	\$318.32
June	\$81.65	\$96.25	\$70.00	\$35.00	\$282.90
July	\$69.98	\$82.50	\$60.00	\$35.00	\$247.48
August	\$58.31	\$68.75	\$50.00	\$35.00	\$212.06
September	\$46.64	\$55.00	\$40.00	\$35.00	\$176.64
October	\$34.97	\$41.25	\$30.00	\$35.00	\$141.22
November	\$23.30	\$27.50	\$20.00	\$35.00	\$105.80
December	\$11.67	\$13.75	\$10.00	\$35.00	\$70.42

2017 NON-DEDUCTIBLE PORTION OF DUES

NCAR DUES

Dues payments to NCAR are NOT deductible as charitable contributions for Federal income tax purposes. Such payments however, may be deductible as an ordinary and necessary business expense.

NCAR lobbying dues are NOT deductible for income tax purposes.

The portion of NCAR dues attributable to lobbying expenses that are not deductible is **\$100.00** (or 60.60%).

The remainder of NCAR dues, **\$65.00**, may be deductible.

NAR DUES

Dues payments to NAR are NOT deductible as charitable contributions for Federal income tax purposes. Such payments however, may be deductible as an ordinary and necessary business expense. NAR lobbying dues are NOT deductible for income tax purposes. The portion of NAR dues attributable to lobbying expenses that are not deductible is **\$44.00** (or 37%).

The remainder of NAR dues, **\$76.00**, may be deductible.

In addition to your 2017 NAR dues, NAR also assesses a mandatory Consumer Advertising Campaign assessment of **\$35.00** to all REALTOR® members.
The entire amount of this assessment qualifies as deductible dues.



APPLICATION FOR REALTOR® MEMBERSHIP*

I hereby apply for **REALTOR®** (primary, secondary, Designated) membership in the Catawba Valley Association of Realtors®, and remit my check or cash in the amount of \$ 500.00, for an application fee, which I understand will be returned to me in the event I am not approved for membership. In the event my application is approved, I agree to abide by the Code of Ethics of the NATIONAL ASSOCIATION OF REALTORS®, which includes the duty to arbitrate, and the Constitution, Bylaws, Rules and Regulations, of the Catawba Valley Association of Realtors®, the State Association, and the National Association, and if required, I further agree to satisfactorily complete a reasonable and non-discriminatory written examination on such Code, Constitutions, Bylaws and Rules and Regulations. I understand membership brings certain privileges and obligations that require compliance. Membership is final only upon approval by the Board of Directors and may be revoked should completion of requirements, such as orientation, not be completed within time frame established in the Association's Bylaws, I understand that I will be required to complete periodic Code of Ethics training as specified in the Association's bylaws as a continued condition of membership. (See attached dues schedule)

NOTE: *Applicant acknowledges that if accepted as a member and he/she subsequently resigns from the Board or otherwise causes membership to terminate with an ethics complaint pending, the Board of Directors may condition renewal of membership upon applicant's certification that he/she will submit to the pending ethics proceeding and will abide by the decision of the hearing panel. If applicant resigns or otherwise causes membership to terminate, the duty to submit to arbitration continues in effect even after membership lapses or is terminated, proved the dispute arose when applicant was a REALTOR®.*

SECTION 1

Type: Realtor or Designated Realtor Membership: Primary or Secondary

Check One: Mr. Mrs. Ms. Gender: Male Female

Full Name (First, Middle Initial, Last) _____
(please print)

Nickname: _____ (i.e. Richard = Rick)

Real Estate License # : _____ Broker Provisional Broker **(Check One)**

Licensed/certified appraiser: Yes No Appraisal License #: _____

Residence Address: _____

Preferred Phone #: _____ Additional Phones: (Home, Pager, Cellular, V. M., etc) _____

E-mail: _____ Web Address: _____

Birth date: _____ Designations (ex. GRI): _____

Office Name: _____

Office Address: _____

Phone: _____ Fax: _____

Are you presently a member of any other Association of REALTORS®? Yes No
 If yes, name of Association and type of membership held: _____

Have you previously held membership in any other Association of REALTORS®? Yes No
 If yes, name of Association and type of membership held: _____

Have you been found in violation of the Code of Ethics or other membership duties in any Association of REALTORS® in the past three (3) years or are there any such complaint pending? Yes No (If yes, provide details as an attachment)

If you are now or have ever been a REALTOR®, indicate your NAR membership (NRDS) #: _____
 and last date (year) of completion of NAR's Code of Ethics training requirement: _____

Are you a principal, partner, corporate officer or branch office manager? Yes No
If yes, you must also complete Section 2 of this application.

I hereby certify that the foregoing information furnished by me is true and correct, and I agree that failure to provide complete and accurate information as requested, or any misstatement of fact, shall be grounds for revocation of my membership if granted. I further agree that, if accepted for membership in the Association, I shall pay the fees and dues as from time to time established. **NOTE:** Payments to the Catawba Valley Association of REALTORS® are not deductible as charitable contributions. Such payments may, however, be deductible as an ordinary and necessary business expense. No refunds.

By signing below I consent that the REALTOR® Associations (local, state, national) and their subsidiaries, if any (e.g., MLS, Foundation) may contact me at the specified address, telephone numbers, fax numbers, email address or other means of communication available. This consent applies to changes in contact information that may be provided by me to the Association(s) in the future. This consent recognizes that certain state and federal laws may place limits on communications that I am waiving to receive all communications as part of my membership.

Dated: _____ Signature: _____

SECTION 2 FOR DESIGNATED BROKERS/BRANCH MANAGERS

Company information: Sole Proprietor Partnership Corporation LLC(Limited Liability Company)

Your position: Principal Partner Corporate Officer Branch Office Manager

Names of other Partners/Officers/ of your firm: _____

Have you ever been refused membership in any other Association of REALTORS®? Yes No
If yes, state the basis for each such refusal and detail the circumstances related thereto:

Is the Office Address, as stated, your principal place of business? Yes No
If not, or if you have any branch offices, please indicate and give address:

Do you hold, or have you ever held, a real estate license in any other state? Yes No

If so, where: _____

Have you or your firm been found in violation of state real estate licensing regulations within the last three years? If yes, provide details: _____

Have you or you firm been convicted, adjudged, or otherwise recorded as guilty by a final judgment of any court of competent jurisdiction of a felony or other crime. If yes, provide details: _____

I hereby certify that the foregoing information furnished by me is true and correct, and I agree that failure to provide complete and accurate information as requested, or any misstatement of fact, shall be grounds for revocation of my membership if granted. I further agree that, if accepted for membership in the Board, I shall pay the fees and dues as from time to time established. **NOTE:** Payments to the Catawba Valley Association of REALTORS® are not deductible as charitable contributions. Such payments may, however, be deductible as an ordinary and necessary business expense. No refunds.

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Dated: _____ Signature: _____



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MLS SERVICE REQUEST

MLS service begins on Add/Delete date, which occurs one (1) time per month on the Wednesday prior to the final Friday of each month (excepting holiday schedules), unless otherwise requested (see next paragraph).*

If MLS service is requested prior to Add/Delete date, a \$35.00 MLS Service fee must accompany the returned application. **Cash or Check only. Make check payable to MLSCV.*

Agent/Licensee Name: _____
Last First M.I.

Office Name: _____

As a Participant in MLS, I request service for the above names Agent/Licensee and agree to pay the monthly service fee for which I am responsible.

Allow the subscriber to input and maintain listings in the MLS System? Yes No

To be read by the participant and licensee/agent and attested to by signature at the bottom of this agreement.

I have read and understand the Bylaws and Rules and Regulations of the Multiple Listing Service of Catawba Valley, Inc. and I shall fully adhere to and comply with all of the terms, conditions and sanctions as there in stated and any changes made from time to time. I understand that if I do not comply with the bylaws and rules and regulations of MLS, that the board of directors may have the right to conduct a hearing of my alleged violation and impose sanctions. If I violate: the confidentiality of MLS information, or, the ownership of MLS compilations and copyrights, or the use of copyrighted MLS compilations as set forth in section 10, 11 and 12 of the rules and regulations, then I will be subject to the following sanctions.

1. For the first violation by the participant and/or the participant's agent or licensee, a fine of \$250.00, or such remedial/educational programs as the board of directors deem appropriate, or both.
2. For the second violation occurring within two (2) years from the date of the first violation by the participant and/or the participant's same agent or same licensee, a fine of \$500.00, or, such remedial/educational programs as the board of directors deem appropriate, or both.
3. For the third violation occurring within two (2) years from the date of the first violation by the participant and/or the participant's same agent or same licensee, a fine of \$1,000.00, or, suspension from the Multiple Listing Service for a period of time not to exceed six (6) months, or both.

NOTE: the sanctions to be imposed as set forth above in 2 and 3 are to be imposed only when there is a violation for the second or third time within two (2) years from the date of the first offense by the same participant and/or the participant is in violation on three (3) separate occasions within two (2) years, then the participant of agent A will be subject to the sanctions as imposed in 3 above. However, if agent A, agent B, agent C and agent D of the same participant are in violation on different occasions and all violations occur within two (2) years from the date of the first violation, then the maximum sanctions will be those set forth in 1.

In the event I violate any other rule or regulation other than as stated in the foregoing paragraph, then the board of directors shall have the right to impose sanction that it deems reasonable and appropriate.

In the event that I am found in violation of a rule or regulation, then I have certain rights to appeal the imposition of sanctions in accordance with the rules and regulations and the bylaws of MLS.

By signing this agreement, I fully understand the above and shall at all times comply with the terms, conditions and sanctions as herein referred to.

Agent/Licensee Signature

Participant Signature

For Office Use Only

DATE RECEIVED _____

SERVICE EFFECTIVE _____

VERIFICATION SIGNATURE _____



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NEW SUBSCRIBER INFORMATION

Full Name: _____
Last First M.I.

Nickname: _____ Check One: Mr. Mrs. Ms.

Home Address: _____
Street Address Apartment/Unit #

City State ZIP Code

Office Name: _____

Agent License # (if applicable): _____

Position: REALTOR® Appraiser Appraiser Trainee Assistant Office Staff/Owner Team

Cell Phone: _____ Alternate Phone: _____

Email: _____

Website: _____

Birth Date: _____ Gender: Female Male

Designations: _____

Languages Spoken (other than English): _____

Are you a member of another Association/Board of REALTORS®? Yes No

If so, name of Association/Board: _____

Have you previously been a member of the MLS of Catawba Valley? Yes No

For Office Use Only

Date Activated: _____ MLS #: _____ Paragon Security Level: _____

Member Type: ADM DR R Login Info Sent: _____