



361 2<sup>nd</sup> Street NW  
Hickory, NC 28601

Phone: 828.322.8249  
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**MLS TRANSFER / DELETE REQUEST**

THIS FORM MUST BE PROPERLY EXECUTED AND SIGNED BY THE TRANSFEREE, THE MLS PARTICIPANT OF THE FIRM YOU ARE LEAVING AND THE MLS PARTICIPANT OF THE FIRM YOU ARE TRANSFERRING TO.

**ALSO, STATUS CHANGE MUST BE COMPLETED AT NC REAL ESTATE COMMISSION WITH NEW FIRM CHANGES MADE.**

IN ORDER TO KEEP YOUR SUBSCRIPTION CURRENT, PLEASE EXECUTE PROMPTLY AND DELIVER TO THE MLS OFFICE

AGENT NAME: \_\_\_\_\_  
LAST FIRST MI NC LICENSE #

**SECTION I: TRANSFERRING SERVICE** (MUST HAVE MLS PARTICIPANT SIGNATURES TO PROCESS)

PREVIOUS FIRM AFFILIATION: \_\_\_\_\_

**I, THE MLS PARTICIPANT, ALLOW ABOVE NAME AGENT TO TRANSFER SUBSCRIPTION.**

MLS PARTICIPANT NAME: \_\_\_\_\_

MLS PARTICIPANT SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

I ALLOW THE MLS LISTINGS TO BE RELEASED TO BELOW NAMED FIRM. MLS#'S FOLLOWING: \_\_\_\_\_  
\_\_\_\_\_

DELETE ASSUME IDENTITY:  YES  NO IF YES, AGENT NAME: \_\_\_\_\_ DEACTIVATION DATE: \_\_\_\_\_

NEW FIRM AFFILIATION: \_\_\_\_\_ DATE OF TRANSFER: \_\_\_\_\_

OFFICE PHONE: \_\_\_\_\_ AGENT CELL PHONE: \_\_\_\_\_

AGENT EMAIL: \_\_\_\_\_ NEW EMAIL:  YES  NO

AGENT WEBSITE: \_\_\_\_\_ NEW WEBSITE:  YES  NO

SIGNATURE OF TRANSFERRING AGENT: \_\_\_\_\_ DATE: \_\_\_\_\_

**I, THE MLS PARTICIPANT, REQUEST MLSCV SERVICES FOR THE TRANSFERRING INDIVIDUAL NAMED ABOVE.**

MLS PARTICIPANT NAME: \_\_\_\_\_

MLS PARTICIPANT SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

**SECTION II: DELETE SERVICE**

**SERVICE CAN ONLY BE DELETED (1) TIME PER MONTH ON THE WEDNESDAY PRIOR TO THE FINAL FRIDAY IN THE SAME MONTH**

**I, THE MLS PARTICIPANT, ALLOW ABOVE NAME AGENT TO DELETE MLS SUBSCRIPTION.**

MLS PARTICIPANT NAME: \_\_\_\_\_ OFFICE NAME: \_\_\_\_\_

MLS PARTICIPANT SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

AGENT DOES NOT WANT TO CONTINUE MLSCV MEMBERSHIP  AGENT IS NO LONGER AFFILIATED WITH THIS OFFICE

DELETE ASSUME IDENTITY:  YES  NO IF YES, AGENT NAME: \_\_\_\_\_ DEACTIVATION DATE: \_\_\_\_\_

**For Office Use Only**

DATE RECEIVED: \_\_\_\_\_ DATE TRANSFERRED / DELETED: \_\_\_\_\_

EMAIL VERIFICATION SENT: \_\_\_\_\_