



361 Second Street NW  
Hickory, NC 28601

Phone 828.322.8249  
Fax 828.327.6353

Dear Applicant:

Congratulations and welcome to the Catawba Valley Association of REALTORS®, Inc.

PLEASE READ THE APPLICATION CAREFULLY BEFORE COMPLETION AND SIGNING.

An application fee of **\$500.00 and REALTOR® Dues (see attached prorated schedule)** are due upon submission of application. If paying by check, make payable to: Catawba Valley Association of REALTORS® (CVAR).

You will be required to attend our New Member Orientation Course, which consists of one day of training in the Code of Ethics and MLS. Your initiation into the Association will be conducted and you will receive your REALTOR® pin and Certificate of Completion immediately following Orientation.

Applicants for REALTOR® membership shall be granted provisional membership immediately upon submission of a completed application form and remittance of applicable association dues and any application fee. Provisional members shall be considered REALTORS® and shall be subject to all of the same privileges and obligations of membership. If for any reason you are unable to attend the scheduled course, written permission must be obtained from the CVAR Membership Director, prior to the date of Orientation. If the individual does not satisfy all of the requirements of membership (for example, completion of a mandatory orientation program) within 180 days from the Association's receipt of the application, membership shall be terminated.

Please join us at the Association luncheon meeting held on the 2<sup>nd</sup> Wednesday of every other month, (with exceptions) at Lake Hickory Country Club beginning 11:30 AM. The 2020 schedule is as follows: February 12, April 8, June 10, August 12, October 21 and December 9. The cost of the luncheon is included in your annual dues. **LUNCHEON RESERVATIONS ARE REQUIRED.** A sign-up sheet will be emailed to your office approximately two weeks prior to the luncheon.

Should you, in the future, transfer to another firm, a **\$50.00 transfer fee** is due to the Association of REALTORS®, along with a CVAR Transfer Form which can be obtained from the Association office. If you are an MLS subscriber, a separate MLS transfer subscription request must also be submitted.

We look forward to working with you, and should you have any questions, please give us a call.

Sincerely,

A handwritten signature in black ink, appearing to read 'John Gronewold', written in a cursive style.

John Gronewold  
Executive Officer

## 2020 DUES SCHEDULE

**APPLICATION FEE: \$500.00**

Application fee and dues are payable upon submission of application.  
Check payable to the Catawba Valley Association of REALTORS® (CVAR).

**REALTOR® dues shall not be prorated if the licensee held REALTOR® membership during the preceding calendar year.**

The NAR Consumer Advertising Campaign Assessment is not prorated.

### 2020 REALTOR® DUES

MONTH	LOCAL	NC REALTORS®	NAR	NAR CAC ASSESSMENT	TOTAL DUES
January	\$140.00	\$185.00	\$150.00	\$35.00	<b>\$510.00</b>
February	\$128.33	\$169.58	\$137.50	\$35.00	<b>\$470.41</b>
March	\$116.65	\$154.17	\$125.00	\$35.00	<b>\$430.82</b>
April	\$105.00	\$138.75	\$112.50	\$35.00	<b>\$391.25</b>
May	\$93.32	\$123.33	\$100.00	\$35.00	<b>\$351.65</b>
June	\$81.65	\$107.92	\$87.50	\$35.00	<b>\$312.07</b>
July	\$69.98	\$92.50	\$75.00	\$35.00	<b>\$272.48</b>
August	\$58.31	\$77.08	\$62.50	\$35.00	<b>\$232.89</b>
September	\$46.64	\$61.67	\$50.00	\$35.00	<b>\$193.31</b>
October	\$34.97	\$46.25	\$37.50	\$35.00	<b>\$153.72</b>
November	\$23.30	\$30.83	\$25.00	\$35.00	<b>\$114.13</b>
December	\$11.67	\$15.42	\$12.50	\$35.00	<b>\$74.59</b>

### 2020 NON-DEDUCTIBLE PORTION OF DUES

#### **NC REALTORS® DUES**

Dues payments to NC REALTORS® are NOT deductible as charitable contributions for Federal income tax purposes. Such payments however, may be deductible as an ordinary and necessary business expense. NC REALTORS® lobbying dues are NOT deductible for income tax purposes. The portion of NC REALTORS® dues attributable to lobbying expenses that are not deductible is **\$26.00** (or 14%). The remainder of NC REALTORS® dues, **\$159.00**, may be deductible.

#### **NAR DUES**

Dues payments to NAR are NOT deductible as charitable contributions for Federal income tax purposes. Such payments however, may be deductible as an ordinary and necessary business expense. NAR lobbying dues are NOT deductible for income tax purposes. The portion of NAR dues attributable to lobbying expenses that are not deductible is **\$57.00** (or 38%). The remainder of NAR dues, **\$93.00**, may be deductible.

In addition to your 2020 NAR dues, NAR also assesses a mandatory Consumer Advertising Campaign assessment of **\$35.00** to all REALTOR® members. **The entire amount of this assessment qualifies as deductible dues.**



# APPLICATION FOR REALTOR® MEMBERSHIP\*

I hereby apply for REALTOR®/Designated REALTOR® (Primary or Secondary) membership in the Catawba Valley Association of Realtors®, and remit my check or cash in the amount of \$ 500.00, for an application fee, which I understand will be returned to me in the event I am not approved for membership. In the event my application is approved, I agree to abide by the Code of Ethics of the NATIONAL ASSOCIATION OF REALTORS®, which includes the duty to arbitrate, and the Constitution, Bylaws, Rules and Regulations, of the Catawba Valley Association of Realtors®, the State Association, and the National Association, and if required, I further agree to satisfactorily complete a reasonable and non-discriminatory written examination on such Code, Constitutions, Bylaws and Rules and Regulations. I understand membership brings certain privileges and obligations that require compliance. Membership is final only upon approval by the Board of Directors and may be revoked should completion of requirements, such as orientation, not be completed within time frame established in the Association's Bylaws. I understand that I will be required to complete periodic Code of Ethics training as specified in the Association's bylaws as a continued condition of membership. (See attached dues schedule)

**NOTE:** Applicant acknowledges that if accepted as a member and he/she subsequently resigns from the Association or otherwise causes membership to terminate with an ethics complaint pending, the Board of Directors may condition renewal of membership upon applicant's certification that he/she will submit to the pending ethics proceeding and will abide by the decision of the hearing panel. If applicant resigns or otherwise causes membership to terminate, the duty to submit to arbitration continues in effect even after membership lapses or is terminated, proved the dispute arose when applicant was a REALTOR®.

## SECTION I

Type:  Realtor or  Designated Realtor      Membership:  Primary or  Secondary

Check One:  Mr.  Mrs.  Ms.      Gender:  Male  Female

Full Name (print): \_\_\_\_\_ Nickname: \_\_\_\_\_ (i.e. Richard = Rick)  
*First, Middle Initial, Last*

Real Estate License #: \_\_\_\_\_  Broker  Provisional Broker (Check One)

Licensed/certified appraiser:  Yes  No      Appraisal License #: \_\_\_\_\_

Residence Address: \_\_\_\_\_

Preferred Phone #: \_\_\_\_\_ Additional Phones: (Home, Pager, Cellular, V. M., etc) \_\_\_\_\_

E-mail: \_\_\_\_\_ Web Address: \_\_\_\_\_

Birth date: \_\_\_\_\_ Designations (ex. GRI): \_\_\_\_\_

Office Name: \_\_\_\_\_

Office Address: \_\_\_\_\_

Office Phone: \_\_\_\_\_ Office Fax: \_\_\_\_\_

Are you presently a member of any other Association of REALTORS®?  Yes  No

If yes, name of Association and type of membership held: \_\_\_\_\_

Have you previously held membership in any other Association of REALTORS®?  Yes  No

If yes, name of Association and type of membership held: \_\_\_\_\_

Have you been found in violation of the Code of Ethics or other membership duties in any Association of REALTORS® in the past three (3) years or are there any such complaint pending?  Yes  No (If yes, provide details as an attachment)

If you are now or have ever been a REALTOR®, indicate your NAR membership (NRDS) #: \_\_\_\_\_

and last date (year) of completion of NAR's Code of Ethics training requirement: \_\_\_\_\_

Have you ever been refused membership in any other Association of REALTORS®?  Yes  No

If yes, state the basis for each such refusal and detail the circumstances related thereto: \_\_\_\_\_

Do you hold, or have you ever held, a real estate license in any other state?  Yes  No

If so, where: \_\_\_\_\_

Have you been found in violation of state real estate licensing regulations within the last three years? If yes, provide details: \_\_\_\_\_

Have you been convicted, adjudged, or otherwise recorded as guilty by a final judgment of any court of competent jurisdiction of a felony or other crime? If yes, provide details: \_\_\_\_\_

**\*Are you a principal, partner, corporate officer or branch office manager?  Yes  No**  
**If yes, you must also complete Section II of this application.**

I hereby certify that the foregoing information furnished by me is true and correct, and I agree that failure to provide complete and accurate information as requested, or any misstatement of fact, shall be grounds for revocation of my membership if granted. I further agree that, if accepted for membership in the Association, I shall pay the fees and dues as from time to time established. **NOTE:** Payments to the Catawba Valley Association of REALTORS® are not deductible as charitable contributions. Such payments may, however, be deductible as an ordinary and necessary business expense. No refunds.

By signing below I consent that the REALTOR® Associations (local, state, national) and their subsidiaries, if any (e.g., MLS, Foundation) may contact me at the specified address, telephone numbers, fax numbers, email address or other means of communication available. This consent applies to changes in contact information that may be provided by me to the Association(s) in the future. This consent recognizes that certain state and federal laws may place limits on communications that I am waiving to receive all communications as part of my membership.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**\*SECTION II - DESIGNATED REALTORS®**

Company information:  Sole Proprietor  Partnership  Corporation  LLC (Limited Liability Company)

Your position:  Principal  Partner  Corporate Officer  Branch Office Manager

Names of other Partners/Officers/ of your firm: \_\_\_\_\_

Is the Office Address, as stated, your principal place of business?  Yes  No

If not, or if you have any branch offices, please indicate and give address: \_\_\_\_\_

Have you or your firm been found in violation of state real estate licensing regulations within the last three years? If yes, provide details: \_\_\_\_\_

Have you or your firm been convicted, adjudged, or otherwise recorded as guilty by a final judgment of any court of competent jurisdiction of a felony or other crime. If yes, provide details: \_\_\_\_\_

I hereby certify that the foregoing information furnished by me is true and correct, and I agree that failure to provide complete and accurate information as requested, or any misstatement of fact, shall be grounds for revocation of my membership if granted. I further agree that, if accepted for membership in the Board, I shall pay the fees and dues as from time to time established. **NOTE:** Payments to the Catawba Valley Association of REALTORS® are not deductible as charitable contributions. Such payments may, however, be deductible as an ordinary and necessary business expense. No refunds.

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Signature: \_\_\_\_\_

Date: \_\_\_\_\_



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**MLS SERVICE REQUEST**

***MLSCV Service fees are as follows:***

\$75 Member Participant     \$55 Subscriber (REALTOR® or Licensed Assistant)     \$10 Unlicensed Assistant

Subscriber initiation fee \$250.00 (Assistants excluded). Cash or check payable to MLSCV.

*If MLS service is requested after the monthly deadline, there may be an additional \$30 service fee.*

A Subscriber Information form must also accompany the MLS Service Request upon submission. Member Participant signature required to process. If joining a team, the Team Request Form must be submitted.

Subscriber Name: \_\_\_\_\_ Effective Date: \_\_\_\_\_  
 (as shown on license) *Last* *First* *M.I.*

Office Name: \_\_\_\_\_

**SUBSCRIBER/MEMBER PARTICIPANT ACKNOWLEDGEMENT**

I understand that in accordance with the MLS of Catawba Valley, Inc. (MLSCV) Bylaws, I must hold a valid North Carolina or South Carolina real estate provisional broker or broker license or I am a North Carolina or South Carolina licensed or certified appraiser, and am affiliated with a Member Participant of the MLSCV. I acknowledge that I am responsible for completely reading the MLSCV Bylaws and Rules and Regulations, and as a condition of my continuing subscription, I agree to fully adhere to and comply with each.

Further, as an express condition of becoming a Subscriber in the MLSCV, I irrevocably waive and release any possible right that I may have to bring any cause of action or claim for libel, slander or defamation that might possibly arise from the filing of any report against me for an alleged violation of MLSCV Rules or Regulations and/or the filing or consideration of any arbitration request or any ethics complaint that may be brought against me by any Member of the Catawba Valley Association of REALTORS® of by the Grievance Committee of the Association.

I understand that MLSCV requires any applicant for MLS participation and any licensee (including licensed or certified appraisers and appraisal trainees) affiliated with an MLS Member Participant who has access to and use of MLS-generated information to complete an orientation program of no more than eight classroom hours (*MLS only subscribers excluded except for Member Participant*). The orientation includes MLS Rules and Regulations along with computer training related to MLS information entry and retrieval and to the operation of the MLS.

Realtor® members of the Association as well as Realtors® who are not Association members and participate in MLSCV through another association are also subject to the Code of Ethics on the same terms and conditions as Association members.

By signing below, I consent that the Realtor® association (local, state and national) and their subsidiaries, if any (e.g.MLS) may contact me at the specified address, telephone numbers, fax numbers, e-mail or other means of communication available. This consent applies to changes in contact information that may be provided by me to the Association in the future. This consent recognizes that certain state and federal laws may place limits on communications that I am waiving to receive all communications as part of my membership.

I acknowledge that I have read, understood and agree to the above:

\_\_\_\_\_  
*Subscriber Signature* Date

***As a Member Participant (MP) in MLSCV, I request service for the above subscriber and agree to pay the monthly service fee for which I am responsible.***

I understand that MLSCV automatically assumes that all licensed individuals affiliated with my firm have access to and utilize the service and, therefore, I am required to have each agent subscribe to the service. Also, I understand that all licensed individuals in my firm must abide by the MLS Bylaws and the Rules and Regulations. I further understand that if a licensed individual affiliated with this firm does not have access to, or does not utilize the service, that I may apply for a waiver which would exempt that particular individual from subscribing to the service. Waivers must be renewed annually.

I acknowledge that I have read, understood and agree to all the above:

\_\_\_\_\_  
***Member Participant Signature*** *Date*

**For Office Use Only**

DATE RECEIVED: \_\_\_\_\_ SERVICE EFFECTIVE: \_\_\_\_\_ VERIFICATION SIGNATURE \_\_\_\_\_

Member Type:  ADM     ADML     DR     R



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**SUBSCRIBER INFORMATION**

Full Name: \_\_\_\_\_  
*Last First M.I.*

Nickname: \_\_\_\_\_ Check One:  Mr.  Mrs.  Ms.

Home Address: \_\_\_\_\_  
*Street Address Apartment/Unit #*  
\_\_\_\_\_  
*City State ZIP Code*

Office Name: \_\_\_\_\_

Agent License # (if applicable): \_\_\_\_\_

Position:  REALTOR®  Appraiser  Appraiser Trainee  Licensed Assistant  Unlicensed Assistant  Office Staff/Owner

Cell Phone: \_\_\_\_\_ Alternate Phone: \_\_\_\_\_

Email: \_\_\_\_\_ Website: \_\_\_\_\_

Birth Date: \_\_\_\_\_ Gender:  Female  Male

Designations: \_\_\_\_\_

Languages Spoken (other than English): \_\_\_\_\_

Are you a member of another Association/Board of REALTORS®?  Yes  No

If so, name of Association/Board: \_\_\_\_\_

Have you previously been a member of the MLS of Catawba Valley?  Yes  No

Are you a member of a real estate team?  Yes  No Are you interested in subscribing to Supra eKey?  Yes  No

**For Office Use Only**

Date Activated: \_\_\_\_\_ MLS #: \_\_\_\_\_ Member Level/Alternate ID: \_\_\_\_\_

Member Type:  ADM  ADML  DR  R Login Info Sent: \_\_\_\_\_