



Dear Applicant:

Congratulations and welcome to the Catawba Valley Association of REALTORS®, Inc.
(CVAR)

PLEASE READ THE APPLICATION CAREFULLY BEFORE COMPLETION AND SIGNING.

An *application fee of **\$500.00 and REALTOR® Dues (see attached prorated schedule)** is due upon submission of application. If paying by check, make payable to: Catawba Valley Association of REALTORS® (CVAR). Credit cards are accepted, but the credit card authorization form must be submitted with the application.

Applicants for REALTOR® membership shall be granted provisional membership immediately upon submission of a completed application form and remittance of applicable association dues and application fee. Provisional members shall be considered REALTORS® and shall be subject to all the same privileges and obligations of membership.

New members are required to complete the National Association of REALTORS® Code of Ethics and Fairhaven (an interactive fair housing simulation program) within the first thirty (30) days of membership. New members are also required to complete our New Member Orientation Course, which consists of a four (4) hour overview of the ABC's of REALTOR® membership. At the end of the course, you will be inducted into the association, and you'll receive your REALTOR® pin and Certificate of Completion. If for any reason you are unable to attend the scheduled course, written permission must be obtained from the CVAR Membership Director, prior to the date of Orientation. If the individual does not satisfy all the requirements of membership within the set timelines, **membership shall be terminated, and you will lose access to REALTOR® resources.**

We look forward to working with you, and should you have any questions, please give us a call.

Sincerely,

Elizabeth "Beth" Hensley
Association Executive

**Applications are processed within hours of receipt. If for any reason you withdraw your membership, a portion of the application fee is refundable, provided you notify the board office within the first 72 hours of membership. Any request made beyond the initial 72 hours cannot be considered.*

2025 DUES SCHEDULE

APPLICATION FEE: \$500.00

Application fee and dues are payable at the time you file your application with the Association. If paying by check, make check payable to the Catawba Valley Association of REALTORS® (CVAR). Membership dues shall not be prorated if the licensee held REALTOR® membership during the preceding calendar year. NAR Consumer Advertising Campaign Assessment is never prorated. Total amount of local dues is tax deductible.

2025 REALTOR® DUES

MONTH	LOCAL	NC REALTORS®	NAR	NAR ASSESSMENT	TOTAL DUES
January	\$ 165.00	\$ 210.00	\$ 156.00	\$ 45.00	\$ 576.00
February	\$ 151.25	\$ 192.50	\$ 143.00	\$ 45.00	\$ 531.75
March	\$ 137.50	\$ 175.00	\$ 130.00	\$ 45.00	\$ 487.50
April	\$ 123.75	\$ 157.50	\$ 117.00	\$ 45.00	\$ 443.25
May	\$ 110.00	\$ 140.00	\$ 104.00	\$ 45.00	\$ 399.00
June	\$ 96.25	\$ 122.50	\$ 91.00	\$ 45.00	\$ 354.75
July	\$ 82.50	\$ 105.00	\$ 78.00	\$ 45.00	\$ 310.50
August	\$ 68.75	\$ 87.50	\$ 65.00	\$ 45.00	\$ 266.25
September	\$ 55.00	\$ 70.00	\$ 52.00	\$ 45.00	\$ 222.00
October	\$ 41.25	\$ 52.50	\$ 39.00	\$ 45.00	\$ 177.75
November	\$ 27.50	\$ 35.00	\$ 26.00	\$ 45.00	\$ 133.50
December	\$ 13.75	\$ 17.50	\$ 13.00	\$ 45.00	\$ 89.25

2025 Non-Deductible Portion of Dues

NC REALTORS® DUES

Dues payments to NC REALTORS® are NOT deductible as charitable contributions for Federal income tax purposes. Such payments, however, may be deductible as an ordinary and necessary business expense. NC REALTORS® lobbying dues are NOT deductible for income tax purposes. NC REALTORS® dues for 2024 are \$210.00. The portion of NC REALTORS® dues attributable to lobbying expenses that are not deductible is **\$41.00** (or 19.5%). The remainder of NC REALTOR® dues, **\$169.00**, may be deductible.

NAR DUES

Dues payments to NAR are NOT deductible as charitable contributions for Federal income tax purposes. Such payments, however, may be deductible as an ordinary and necessary business expense. NAR lobbying dues are NOT deductible for income tax purposes. The portion of NAR dues attributable to lobbying expenses that are not deductible is **\$55.00** (or 35%). The remainder of NAR dues, **\$101.00**, may be deductible.

In addition to your 2024 NAR dues, **NAR also assesses a mandatory Consumer Advertising Campaign assessment of \$45 to all REALTOR® members.** The entire amount of this assessment qualifies as deductible dues.

If you have any questions, please consult your business tax advisor/consultant.



APPLICATION FOR REALTOR® MEMBERSHIP*

I hereby apply for **REALTOR®/Designated REALTOR®** (Primary) membership in the Catawba Valley Association of Realtors®, and remit my payment in the amount of \$ **500.00**, for an *application fee, plus \$ _____ (the dues portion found on page 2). In the event my application is approved, I agree to abide by the Code of Ethics of the NATIONAL ASSOCIATION OF REALTORS®, which includes the duty to arbitrate, and the Constitution, Bylaws, Rules and Regulations, of the Catawba Valley Association of Realtors®, the State Association, and the National Association, and if required, I further agree to satisfactorily complete a reasonable and non-discriminatory written examination on such Code, Constitutions, Bylaws and Rules and Regulations. I understand membership brings certain privileges and obligations that require compliance. Membership is final only upon approval by the Board of Directors and may be revoked should completion of requirements, such as orientation, not be completed within the time frame established in the Association's Bylaws. I understand that I will be required to complete periodic Code of Ethics training as specified in the Association's bylaws as a continued condition of membership.

NOTE: Applicant acknowledges that if accepted as a member and he/she subsequently resigns from the Association or otherwise causes membership to terminate with an ethics complaint pending, the Board of Directors may condition renewal of membership upon applicant's certification that he/she will submit to the pending ethics proceeding and will abide by the decision of the hearing panel. If applicant resigns or otherwise causes membership to terminate, the duty to submit to arbitration continues in effect even after membership lapses or is terminated, provided the dispute arose when applicant was a REALTOR®.

***Applications are processed within hours of receipt. If for any reason you withdraw your membership, a portion of the application fee is refundable, provided you notify the board office within the first 72 hours of membership. Any request made beyond the initial 72 hours cannot be considered.**

SECTION I

Type: ☐ Realtor or ☐ Designated Realtor Membership: Primary ☐

Check One: ☐ Mr. ☐ Mrs. ☐ Ms. Gender: ☐ Male ☐ Female Preferred Pronoun(s) _____

Full Name (print): _____ Nickname: _____ (i.e. Richard = Rick)
First, Middle Initial, Last

Real Estate License #: _____ Broker Provisional Broker (Check One)

Licensed/certified appraiser: ☐ Yes ☐ No Appraisal License #: _____

Residence Address: _____

Preferred Phone #: _____ Additional Phones: (Home, Pager, Cellular, V. M., etc.) _____

E-mail: _____ Web Address: _____

Birth date: _____ Designations (ex. GRI): _____

Office Name: _____

Office Address: _____

Office Phone: _____ Office Fax: _____

Other Languages Spoken: _____

Have you ever served in the military? _____ Branch: _____

Are you presently a member of any other Association of REALTORS®? ☐ Yes ☐ No

If yes, name of Association and type of membership held: _____

Have you previously held membership of any other Association of REALTORS®? ☐ Yes ☐ No

If yes, name of Association and type of membership held: _____

Have you been found in violation of the Code of Ethics or other membership duties in any Association of REALTORS® in the past three (3) years or are there any such complaint pending? ☐ Yes ☐ No (If yes, provide details as an attachment)

If you are now or have ever been a REALTOR®, indicate your NAR membership (NRDS) #: _____

and last date (year) of completion of NAR's Code of Ethics training requirement: _____

Have you ever been refused membership of any other Association of REALTORS®? ☐ Yes ☐ No

If yes, state the basis for each such refusal and detail the circumstances related thereto: _____

Do you hold, or have you ever held, a real estate license in any other state? ☐ Yes ☐ No

If so, where: _____

Have you been found in violation of state real estate licensing regulations within the last three years? If yes, provide details: _____

Have you been convicted, adjudged, or otherwise recorded as guilty by a final judgment of any court of competent jurisdiction of a felony or other crime? If yes, provide details: _____

***Are you a principal, partner, corporate officer or branch office manager?** ☐ Yes ☐ No

If yes, you must also complete Section II of this application.

I hereby certify that the foregoing information furnished by me is true and correct, and I agree that failure to provide complete and accurate information as requested, or any misstatement of fact, shall be grounds for revocation of my membership if granted. I further agree that, if accepted for membership in the Association, I shall pay the fees and dues as from time to time established. **NOTE:** Payments to the Catawba Valley Association of REALTORS® are not deductible as charitable contributions. Such payments may, however, be deductible as an ordinary and necessary business expense. No refunds.

By signing below I consent that the REALTOR® Associations (local, state, national) and their subsidiaries, if any (e.g., MLS, Foundation) may contact me at the specified address, telephone numbers, fax numbers, email address or other means of communication available. This consent applies to changes in contact information that may be provided by me to the Association(s) in the future. This consent recognizes that certain state and federal laws may place limits on communications that I am waiving to receive all communications as part of my membership.

Signature: _____ Date: _____

***SECTION II - DESIGNATED REALTORS®**

Company information: ☐ Sole Proprietor ☐ Partnership ☐ Corporation ☐ LLC (Limited Liability Company)
Your position: ☐ Principal ☐ Partner ☐ Corporate Officer ☐ Branch Office Manager

Names of other Partners/Officers/ of your firm: _____

Is the Office Address, as stated, your principal place of business? ☐ Yes ☐ No

If not, or if you have any branch offices, please indicate and give address: _____

Have you or your firm been found in violation of state real estate licensing regulations within the last three years? If yes, provide details: _____

Have you or your firm been convicted, adjudged, or otherwise recorded as guilty by a final judgment of any court of competent jurisdiction of a felony or other crime. If yes, provide details: _____

I hereby certify that the foregoing information furnished by me is true and correct, and I agree that failure to provide complete and accurate information as requested, or any misstatement of fact, shall be grounds for revocation of my membership if granted. I further agree that, if accepted for membership in the Board, I shall pay the fees and dues as from time to time established. **NOTE:** Payments to the Catawba Valley Association of REALTORS® are not deductible as charitable contributions. Such payments may, however, be deductible as an ordinary and necessary business expense. No refunds.

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Signature: _____ Date: _____



**Catawba Valley Association of
REALTORS® 361 2nd St NW
Hickory, NC 28601
Phone: 828-322-8249**

DEBIT/CREDIT CARD CHARGE AUTHORIZATION FORM

If you would like to have your invoices automatically charged to your card please fill out and return this form to Kristen@catawbavalleyrealtors.com . You will be sent a receipt so you will have a copy for your records.

All personal data information is encrypted and protected by Secure Sockets Layer (SSL).

This is to authorize the Catawba Valley Association of REALTORS® to charge my invoices to a credit/debit card for the following dues and fees.

Please check all that are applicable:

- ☐ Annual Association dues
- ☐ New Member Application Fee (never pro-rated)
- ☐ New Member Association Dues (if joining after January, dues are pro-rated)
- ☐ Transfer fee (\$50 flat fee)

Card type: **PLEASE INDICATE WHICH TYPE OF CARD YOU ARE USING**

Visa MasterCard American Express Discover

Card Number _ _ _ _ - _ _ _ - _ _ _ - _ _ _ _

Expiration Date: _ / _

Member Name _____ NCREC # _____

Name on Card _____

Billing Address for Card _____

Signature _____ Date _____