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**TEAM REQUEST FORM**

The Member Participant (MP) of the office must complete and submit this form to request a team ID, and add or remove team members. Please refer to the [Teams and Assistants](#) policy for further information.

**TEAM INFORMATION:**

Subscriber Requesting Team: \_\_\_\_\_ User ID: \_\_\_\_\_

Team Name: \_\_\_\_\_

Address: \_\_\_\_\_  
Street City State ZIP Code

Team Phone: \_\_\_\_\_ Team Fax: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Email: (Required) \_\_\_\_\_ Website: (team, if applicable) \_\_\_\_\_

**OFFICE INFORMATION:**

**Member Participant (MP) Authorization for Team:**

I, \_\_\_\_\_ (MP, print name) request MLS of Catawba Valley, Inc. Service for  
 \_\_\_\_\_ (Team, print name) under my firm.

Office Name: \_\_\_\_\_ Office ID: \_\_\_\_\_

Member Participant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**ADD/REMOVE TEAM AGENTS:** Use this worksheet (make additional copies if necessary) to list all team members

Agent Name	Agent MLS ID	Add/Remove
		<input type="checkbox"/> Add <input type="checkbox"/> Remove
		<input type="checkbox"/> Add <input type="checkbox"/> Remove
		<input type="checkbox"/> Add <input type="checkbox"/> Remove
		<input type="checkbox"/> Add <input type="checkbox"/> Remove
		<input type="checkbox"/> Add <input type="checkbox"/> Remove

List any active listings in your office that are already listed in the MLS you wish to have changed to reflect the team ID#. **Do not use this section to transfer listings from one office to another;** please use the [CarolinaMLS Listing Transfer Form](#).

MLS #:	Address:
MLS #:	Address:
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